



SOHO PARISH PRIMARY PROCEDURE
Addendum to Behaviour Policy (Covid-19) DRAFT

Most recent review	Sep 2020	Next review due	Jan 2020
Governor committee responsible	SLT	Written by	Louise Ritchie

Contents

1. Scope 1

2. Expectations for pupils in school 1

3. Expectations for pupils at home 2

4. Monitoring arrangements 3

5. Links with other policies 3

1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Mayowa Akinloye (SENCo) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

- Children are expected to wash their hands when instructed.
- Pupils remain in class bubbles. Two bubbles may use the playground, but will be separated by the net.

- Children will rarely move around the school. Toilet trips will be no more than two pupils at a time and girls and boys will not be sent together. This will be co-ordinated between bubbles.
- Children will be reminded when sneezing or coughing to use tissues and dispose immediately ('catch it, bin it, kill it'). They will be reminded to avoid touching their mouth, nose and eyes with hands.
- Children will be reminded to tell an adult if they are experiencing symptoms of coronavirus (and reminded what these are – persistent cough, temperature, loss of sense of smell).
- School equipment will not be shared. Children will have their own pack of pens, pencils and other necessary stationery. Other equipment must be cleaned thoroughly if used by other children. Toys may be shared in reception and year 1, within the class bubble, but must be cleaned regularly.
- Class bubbles will usually have playtime alone. Where space is shared, clear division of 2m must be maintained.
- Children must only use toilets allocated to their bubble.
- Children will be instructed not to cough or spit at or towards any other person

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will:

Offer praise and encouragement.

However, if pupils fail to follow these rules, we will:

Verbal warnings will be issued for failing to follow the above. Parents will be called and children may be sent home where rule breaking is persistent, deliberate or endangers others.

2.3 Changed rules

We are reverting back to our normal expectations for attendance (see attendance policy).

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Mayowa Akinloye if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

- Be contactable during required times
- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants

- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages
- Follow the online learning policy

Pupils using the National Tutoring Programme to access tutoring are also expected to follow proper online conduct as described above during tutoring sessions.

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will follow this up with parents and work together to develop a plan which works for the child.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every six weeks. At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Safeguarding policy and Covid Addendum
- Behaviour policy
- Health and safety policy
- Remote learning policy
- Acceptable use for live lessons policy
- IT and Internet acceptable use policy